

# Constitution of the Ottawa Woodworkers Association

## Document History

Version	Date	Author	Actions
V 0.1	7 May 2004	John Blore	Initial discussion release.
V 0.2		Documentation Subcommittee	Revisions specific to the OWA
V 0.3		Review by Monthly Meeting	Minor revisions
V1.0			Approved by Members

# Constitution of the Ottawa Woodworkers Association

## Article 1 Name

This association shall be called “The Ottawa Woodworkers Association”.

## Article 2 Purpose

To promote woodworking; to provide a forum for the exchange of ideas; to help members improve their woodworking skills and techniques; and, to promote safer woodworking habits and environments.

## Article 3 Membership

**Adult:** Open to any adult interested in woodworking who pays the dues as defined in the bylaws; and, who is accepted by the Executive.

**Junior:** Open to mature individuals less than 18 years of age with the written consent of their parent or legal guardian, who are interested in woodworking; pay the dues as defined in the bylaws; and, who are accepted by the Executive.

## Article 4 Administration

A. An elected Executive as outlined in the By-Laws shall run the organization. The Executive shall operate according to the Constitution and By-Laws.

B. The Executive officers shall be Members in good standing who are able and willing to attend Executive meetings, Committee meetings and Monthly meetings when required.

C. The Ottawa Woodworkers Association shall be administered as a “not-for-profit” organization.

## **Article 5 Meetings**

A. Monthly meetings to conduct the business of the Association shall be held at the place, date, and time stipulated by the Executive.

B. The Executive shall meet as often as necessary to transact the business of the Association.

C. Special activities of the Association may be called by the President, the Executive, or upon written request of members in good standing as specified in By-Law IX B.

D. The June meeting shall be designated as the "Annual General Meeting" to conclude all business of the immediate past year. Final reports and annual awards shall be presented by the officers leaving office, and a new Executive elected.

E. A quorum is required for each meeting as defined in the bylaws.

## **Article 6 Amendments to the Constitution.**

A. Any member in good standing may submit, to the secretary, a motion to amend the Constitution not less than 20 days prior to the Annual General Meeting.

B. An amendment of the Constitution requires the support of two thirds (2/3) of the members voting at the Annual General Meeting.

## **Article 7 Amendments to the By-Laws.**

A. Any member in good standing may submit orally or in writing a motion to amend the By-Laws prior to, or at any Monthly or Special meeting.

B. By-law amendments require approval by majority vote.

## **Article 8 Dissolution of the Association.**

If it becomes apparent that the association is no longer viable, it shall be proposed by the Executive to the floor at a Special Meeting that proceedings as outlined in the bylaws shall be instituted to dissolve the association.